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MOHANLAL SUKHADIA UNIVERSITY UDAIPUR

No.F. /MLSU/Aff./2009/273

Dated:- 16-11-2009

ORDER

In pursuance of the decision of the Academic Council vide resolution No.2 dated 7.09.2009 following decisions have been taken for framing rules & regulations with regard to granting affiliation to private as well as Government Colleges in this University.

Guidelines for the colleges seeking affiliation from the University

1. The college applying for fresh affiliation/extension of affiliation/permanent affiliation must submit an application before 31st December of the preceeding academic year from which the affiliation being sought from the University. However, application may be accepted with a late fee up to 30th May. No application will be entertained after the prescribed date.
2. The affiliation process at the earliest possible be completed by the University and in no case later than 31st August i.e. one month's before the close of admission.
3. Affiliation fee shall be charged at the rates decided by the statutory authority of the University.
4. Photo copy of the application along-with annexures submitted to the Government for obtaining NOC be also submitted to the University along-with application for affiliation.
5. Photo copy of the application along-with annexures submitted to the regulatory agencies (wherever applicable) be also submitted along-with application for affiliation.
6. Complete affiliation application form along-with all the relevant documents be submitted. The incomplete application will not be entertained.
7. The college seeking affiliation is required to give an undertaking that all the conditions prescribed by the University, University Grants Commission, Government and regulatory agencies shall be fulfilled.
8. The teachers to be appointed in the affiliating colleges should be as per UGC and University norms. The relaxation given by the University to SC/ST candidates in qualification shall also be applicable for affiliating college in deciding their eligibility. The advertisement should be in accordance with the University in terms of the qualifications and pay structure. The college may take the necessary steps for the advertisement and request the University for its nominee and subject experts for the Selection Committee. The selection process be completed prior to affiliation. As soon as the temporary affiliation is granted to the college, the appointment orders be issued to the selected candidates mentioning the nature of appointment and pay scales in which appointment is made along with basic pay. A copy of the appointment order and joining report of the appointee be submitted to the University.

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9. No college shall be granted conditional affiliation by the University without the recommendations of the inspection team.
10. No admission shall be made by the college unless the affiliation is granted by the University.
11. In case the prescribed university norms, Government requirements and regulatory agency conditions requirements are not fulfilled at any stage in surprise inspection, the temporary affiliation granted shall be withdrawn by the University. However, the complete UGC requirements must be fulfilled within three years.
12. After three years of granting temporary affiliation, the inspection committee of the University shall again visit to check whether all the prescribed conditions exist. There shall be regular inspection from the University side to ascertain the infrastructural facilities and human resource available to ensure standards in affiliated colleges. The reports of the inspection committee should be placed before the statutory authorities of the University for the purpose of giving extension of temporary affiliation/permanent affiliation after three years. The temporary affiliation may be extended for a period not beyond two years if the college does not fulfill the prescribed conditions at that stage. The affiliation be deemed to have been withdrawn.
The minimum requirement of the each course under regular or self finance be prepared and circulated so that these conditions are fulfilled by the concerned affiliated colleges. The colleges seeking affiliation required to fulfill the conditions prescribed for the course which may be obtained from the respective Convener's of the Committee of Courses. There shall be no relaxation in these conditions.
13. The affiliating college in no case will be permitted to admit more candidates than the recommended by the committee and approved by the University. In case they exceed the number a heavy penalty be imposed and/or the affiliation may be withdrawn.

REGISTRAR

Copy to the Secretary/Principal, (All affiliated colleges):
for information & necessary action.

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